

Provincial
Historic
Commemorations
Program

NOMINATION FORM

Complete all applicable sections in typewritten, sentence format.

<u>SECTION 1.</u> Your Contact Information (Nominator)	
Your Name	
Organization <i>(if applicable)</i>	
Mailing Address	
Phone	
Fax	
Email	
Website <i>(if applicable)</i>	
Date of Nomination	

SECTION 2. Identification of Nominated Subject

Who/what are you nominating?

What category are you making the nomination under? (Choose ONE only)

A. Person

*Includes individuals or groups. Note that **10 or more years** must have passed since the person's death or the end of the group's period of activity.*

B. Place

Includes archeological sites, structures, groups of buildings, districts and cultural landscapes.

C. Event

*An action that occurred at a specific time and place at least **40 years** ago, and expresses the province's culture, tradition or heritage.*

D. Cultural Traditions and Practices

Includes traditional skills, knowledge, customs, art forms, rituals, social practices, festive events, craftsmanship and expressions.

E. Tradition Bearer

A person or group, living or deceased, with a high degree of knowledge and skills required to perform or recreate specific elements of the province's intangible cultural heritage.

SECTION 3. General Statement of Significance

Why is the nominated subject exceptional in the history and/or culture of the province?

How is the nominated subject an outstanding example of an enduring theme, pattern or tradition in the province's history and heritage?

How has the nominated subject contributed to the development of the province?

How has the nominated subject contributed to our view of our province as a distinctive place?

How has the nominated subject had a long-lasting impact on the province as a whole?

SECTION 4: Category Specific Information
 Complete only those sections related to the category of your nomination.

<p><u>A. Person</u> Dates - Birth & death for a person/period of activity for a group.</p>	<p><i>10 or more years must have passed since the person's death or the end of the group's period of activity.</i></p>
<p><u>A. Person</u> Where did they live/work or were most active?</p>	
<p><u>B. Place</u> Physical address.</p>	
<p><u>B. Place</u> Property owner name Address Telephone Email</p>	
<p><u>B. Place</u> Signed letter of owner's consent to be nominated. <i>(Tick if enclosed)</i></p>	
<p><u>B. Place</u> Current images of buildings, structures and/or geographic features on the site. <i>(Tick if enclosed)</i></p>	
<p><u>B. Place</u> Current images of artifacts associated with the site. <i>(Tick if enclosed)</i></p>	
<p><u>B. Place</u> Current images of interior/exterior details of building/structure. <i>(Tick if enclosed)</i></p>	

<p><u>B. Place</u> Copy of building plan(s) and elevation(s) if available. <i>(Tick if enclosed)</i></p>	
<p><u>B. Place</u> Site plan and images of the site. <i>(Tick if enclosed)</i></p>	
<p><u>B. Place</u> For cultural landscapes, provide an aerial view, if available. <i>(Tick if enclosed)</i></p>	
<p><u>C. Event</u> When did this event take place?</p>	<p><i>Must have occurred at least 40 years ago.</i></p>
<p><u>C. Event</u> In what part of the province did this event take place?</p>	
<p><u>D. Cultural Tradition and Practice</u> What area of the province is this tradition/practice most associated with?</p>	
<p><u>D. Cultural Tradition and Practice</u> What cultural group is this tradition/practice most associated with?</p>	
<p><u>D. Cultural Tradition and Practice</u> Is the tradition/practice in danger of being lost? If so, please explain what efforts have been made to preserve it?</p>	

<p><u>E. Tradition Bearer</u> What tradition/practice are/were they knowledgeable about?</p>	
<p><u>E. Tradition Bearer</u> How do/did they pass their knowledge on to others?</p>	
<p><u>E. Tradition Bearer</u> Where do/did they live/work or are/were most active?</p>	
<p><u>E. Tradition Bearer</u> (living/active) Name Address Telephone Email</p>	
<p><u>E. Tradition Bearer</u> (living/active) Signed letter of the tradition bearer's consent to be nominated. <i>(Tick if applicable)</i></p>	
<p><u>E. Tradition Bearer</u> (living/active) Is their knowledge rare or in danger of being lost? Elaborate.</p>	
<p><u>E. Tradition Bearer</u> (deceased/inactive) Dates <i>Birth & death for a person or period of activity for a group.</i></p>	

SECTION 5: Supporting Information

Existing recognition <i>(if any)</i>	Designation title and date	Designating Organization
List any existing heritage designations, awards, etc.	1.	
	2.	
	3.	
Documentation To support your cite references to academic papers, articles, books, websites, oral traditions, artistic works, films, audio recordings, etc. <i>It is not necessary to include copies of the actual references unless requested.</i>	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
Suggestions for further research Sources not cited above, museum and archival collections, subject experts, etc. <i>For subject experts, please include contact information (email/phone).</i>	1.	
	2.	
	3.	
	4.	
	5.	
	6.	

Complete the following checklist before sending in your nomination. Incomplete applications will be returned to the nominator.

Nomination Form Checklist	
	Yes, I have checked the guidelines to make sure the nomination meets the criteria.
	Yes, I have fully completed the contact information in Section 1.
	Yes, I have clearly indicated who/what I am nominating in Section 2.
	Yes, I have clearly indicated the category of the nomination in Section 2.
	Yes, I have answered all questions in Section 3.
	Yes, I have completed all sections relevant to the nomination category in Section 4.
	Yes, I have enclosed additional materials relevant to the nomination category as outlined in Section 4.
	Yes, I have cited research by others to support my nomination in Section 5.
Signature	
Date	

Your nomination form is now completed!

Email it to:

andrea@heritagenl.ca

Mail it to:

Provincial Historic Commemorations Program

Heritage NL

P.O. Box 5171

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